

**MINUTES OF THE REGULAR MEETING
OF THE GREENWOOD TOWN COUNCIL
GREENWOOD, FLORIDA
November 12, 2019**

The Town Council of the Town of Greenwood, Florida met in a regular session in the Greenwood Town Hall at 6:30 p.m. on the 12th day of November, 2019. The place, time, and date heretofore established for the holding of such meetings.

Mayor Phyllis Bowman called the meeting to order.

Everyone present stood for the Pledge of Allegiance to the American flag. Mayor Bowman asked for a moment of silence to honor our first responders.

The following answered present to roll call:

Mayor, Phyllis Bowman

Council Member, Mamie Vann

Alicia Corder, Town Clerk

Council Member, Jacky Ditty

Lisabeth Beutler, Deputy Clerk

Council Member, Bryan Johnson

George Little, Attorney (via phone)

The Clerk declared a quorum present.

Others Present: Charles Sanders, Peggy Gilley, Ann Bryan, Lillian Blighton

The first item on the agenda was the approval of the minutes for the October 8, 2019 Council Meeting, and October 28, 2019 Special Meeting as well as the financials for October 2019. A motion to approve all minutes as stated and financials for October 2019 was made by CM Vann. Second by CM Johnson. Vote called. Vann – Yes. Johnson – Yes. Ditty – Yes. Passed.

The next item on the agenda was to discuss the Children's Christmas party. Mrs. Ann Bryan, Greenwood Librarian, and Ms. Peggy Gilley, Children's Services Manager from the Jackson County Library, came before Council to ask if they could join with us in planning and hosting the Children's Christmas party. The date and time were set for December 19, 2019 from 5:00 to 7:00 pm. Mayor Bowman advised the Council and representatives of the Jackson County Library that the Town's Christmas Social will be held on December 13, 2019 and the decorations for both parties would entail the library to be closed between the two events. Since the Children's Christmas Party would be open to the public with the merging of the two entities, TC Corder suggested gift bags be given to the children instead of purchasing individual age appropriate gifts to distribute. TC Corder also requested a budget of \$500.00 for the purchase of gift bags and refreshments for the party. Mrs. Bryan and Ms. Gilley stated the library would contribute the craft supplies and toys for the gift bags as well. Mrs. Bryan and TC Corder will coordinate on the event contributions. A motion to approve the \$500.00 budget and joint hosting of the Children's Christmas Party was made by M Johnson. Second by CM Ditty. Vote called. Johnson – Yes. Ditty – Yes. Vann – Yes. Passed.

The next item on the agenda was regarding FY 2018-2019 Amended Budget. A copy of the Amended Budget was provided to Council. TC Corder advised Council that only the General Fund was amended. TC Corder reviewed the changes to the original approved budget with Council. The Amended Budget for FY 2018-2019 is \$347,642.00 from the original budget of \$318,355.00. A motion to approve the Amended Budget for FY 2018-2019 as presented was made by CM Vann. Second by CM Ditty. Vote called. Vann – Yes. Ditty – Yes Johnson – Yes. Passed.

The next agenda item is regarding our financial audit services. TC Corder advised Council that we advertised for Independent Auditing Services in the Jackson County Times and the Tallahassee Democrat. We received two proposals from Grimsley & Associates and James Moore & Company. TC Corder stated that she contacted Carr, Riggs & Ingram to advise them of the RFP advertisement and they stated they did not want to submit a proposal. Council was given a Financial Audit Services Ranking Sheet to complete. TC Corder and Council discussed the rankings and CM Ditty made a motion to accept Grimsley & Associates as our new auditor. Second by CM Vann. Vote called. Ditty – Yes Vann – Yes. Johnson – Yes. Passed.

TC Corder will contact Grimsley & Associates and request they submit a fee and an engagement letter for the Council to review.

The next item on the agenda was a discussion regarding Code Enforcement. Council was provided a copy of three (3) Code Enforcement Courtesy letters, three (3) Pre-Citation and four (4) Citation letters that will be sent out on November 13, 2019. DC Beutler advised Council that Mr. Hall has contacted Town Hall and will be cleaning property, removing tree and securing the building within the next two (2) weeks. TC Corder advised that our Code Enforcement Ordinance states after the 30 days has expired on the Courtesy letter with no response or solution a Pre-Citation is sent. If still no resolution after 2 weeks a Citation is sent. She stated that we need to follow the schedule outlined in the Ordinance in order to stay in compliance so if any issues arise. Attorney Little outlined the procedures and steps followed before and after the Citation with regards to a requested hearing and the Council's role in such. It was determined that we would hold the Pre-Citation letter for Mr. Hall for two (2) weeks. Council provided 2 more addresses for Courtesy letters which will be sent out accordingly.

Attorney Little gave updates on legals. With regard to the Bradley litigation, there will be mediation tentatively scheduled for January 16, 2020 which is required before trial. Mayor Bowman inquired as to where this will be held. Attorney Little stated they would like to have it in Tallahassee. Mayor Bowman had no objections to that location. A Case Management Hearing is scheduled for February 4, 2020 at 10:15am. This is for the purpose of discovery and to set a trial date. CM Johnson inquired if a demand has been submitted. Attorney Little stated it had not been submitted. He also stated that this case will be presided over by the new Jackson County Judge James Goodman. There were no other legals at this time.

TC Corder gave clerk notes. TC Corder provided Council with a copy of the Conditional Use for Easement with regards to the extension of the PeoplesSouth Bank.

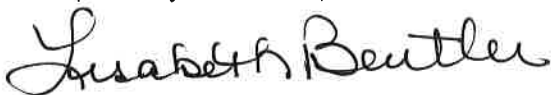
TC Corder reminded Council that the mandatory ethics training is Friday, November 15 at the AG Center.

TC Corder advised Council at the October 8th Council Meeting that there was a vibration at Well #2. The motor on Well #2 has stopped working. TC Corder received two (2) quotes to replace the motor. Rowe Drilling's quote was \$5550.00 and Donald Smith Company's was \$6285.00. Repairs to the motor have been made. TC Corder also stated that Donald Smith can repair the old motor for a cost off \$1800.00 in case of emergency. TC Corder will file a lightning claim with our insurance company.

The Well # 3 project is progressing as scheduled. The first construction meeting was held. The drilling has begun but it is a slow process. The first bore hole collapsed. The second bore hole is approximately 20 ft from the first and as of this Council Meeting, they were down to approximately 170 ft. The goal is to bore down to 700 ft for the well.

A motion to adjourn was made by CM Johnson. Second by CM Ditty. Vote called. Johnson – Yes. Ditty – Yes. Vann– Yes. Passed. Meeting adjourned at 7:31 PM. The next regular meeting of the Town Council will be held on December 10, 2019 at 6:30 PM.

Respectfully submitted,



Lisabeth Beutler
Deputy Clerk

Approved 10 day of Dec, 2019


Mamie M. Vann, Chairperson