

MINUTES OF THE REGULAR MEETING
OF THE GREENWOOD TOWN COUNCIL
GREENWOOD, FLORIDA
July 11, 2017

The Town Council of the Town of Greenwood, Florida met in a regular session in the Greenwood Town Hall at 6:30 p.m. on the 11th day of July, 2017. The place, time, and date here-to-fore established for the holding of such meetings.

Mayor Phyllis Bowman called the meeting to order.

Everyone present stood for the Pledge of Allegiance to the flag Mayor Bowman asked all present for a moment of silence in honor of our first responders.

The following answered present to roll call:

Mayor, Phyllis Bowman	Council Member, Mamie Vann
Alicia Corder, Town Clerk	Council Member, Thomas Andreasen
Lisabeth Beutler, Deputy Clerk	Council Member, Bryan Johnson (absent)
George Little, Attorney	

The Deputy Clerk declared a quorum present.

Others Present: Brook Bowman, Albert Lane, Lillian Blighton, Twanna Basford Dunaway

A motion to approve the Minutes and financials for the June, 2017 was made by Mamie Vann. Second by Thomas Andreasen. Vote called. Vann – Yes. Andreasen – Yes. Passed.

Next on the agenda was Chipola Divers. Mrs. Corder says that she has been contacted by Mrs. Jennifer Neto regarding the Land Use Variance for Chipola Divers. Mrs. Neto feels that the business falls under our Land Development Regulations (LDR), Section 4-1.7 (C) Home Office of Convenience. Council was provided a copy of the e-mails to and from Mrs. Neto and a copy of our LDR standards. Mrs. Corder discussed what defines a Home office of Convenience as written in our LDR. Mrs. Corder stated she advised Mrs. Neto that the dive tank filling station located on the property behind the house does not fall under the standards as a Home Office of Convenience. Attorney George Little advised Council that a Planning Committee meeting needs to be held to address the matter. All sub-sections must be addressed and Chipola Divers must meet all qualifications to qualify as a Home Office of Convenience. A time will be set for the Planning Committee to meet on this issue and Council will be advised of the decision at the next Council Meeting.

Our next agenda item concerns a request from Mr. Bill Stanton, of the Chipola Historical Society and representing Great Oaks, to forgive the high billing for the May 2017 water billing. Mr. Stanton came before the Council at the June 13 council meeting and asked that the Town Council forgive the high water usage due to a water leak on their property. After further research, Mrs. Corder stated that there was not a significant spike in the electricity used and it would be hard to determine the effect the water leak had on the operating system. In the past the Town of Greenwood has offered customers a onetime courtesy adjustment due to high water usage. After a brief discussion a motion was made by Mamie Vann to give Great Oaks a onetime courtesy for the month of May and to reduce the bill to \$30.00 the minimum for the month. Second by Thomas Andreasen. Vote called. Vann – Yes. Andreasen – Yes. Passed.

Administrative Services Request for Proposals for the current CDBG grant was the next agenda item. We received only one RFP for administrative services from Fred Fox Enterprises. This firm has the knowledge and skills and experience to administer this grant. A motion to accept the RFP submitted by Fred Fox Enterprises for administrative services was made by Thomas Andreasen. Second by Mamie Vann. Vote called. Andreasen – Yes. Vann – Yes. Passed.

Engineering Services Request for Proposals for the current CDBG grant was the next agenda item. We received only one RFP for engineering services from CDG Engineering. CDG assisted in the preparation of the grant application by providing engineered plans for the project. The CDBG Grant allows up to \$34,000.00 for engineering services. A motion to allow Mrs. Corder to negotiate and accept a contract from CDG Engineering for engineering services was

made by Mamie Vann. Second by Thomas Andreasen. Vote called. Vann – Yes. Andreasen – Yes. Passed.

Our next agenda item was the matter of the Town's retirement contribution for Mrs. Corder. The Town contributes 5% of an employee's salary weekly to a retirement fund with the Florida League of Cities. Mrs. Corder is requesting that her 5% be deposited into her established state retirement fund she has had for 22 years. A motion to allow Mrs. Corder's 5% contribution from the Town to be deposited to her state retirement fund was made by Thomas Andreasen. Second by Mamie Vann. Vote called. Andreasen – Yes. Vann – Yes. Passed.

Attorney Little gave updates on legals. Mr. Little has no legals pending at this time. Mrs. Corder advised Council that Mrs. Delane Baker is in agreement to proceed with the entering into an Option to Purchase for one acre of land needed for the new well project. Mrs. Corder stated that she has spoken with Mr. Shannon Williams and he is also in agreement to sell the Town one acre for the project if needed. Mrs. Corder has contacted Snelgrove Surveyors for assistance with providing a legal description for the one acre of property owned by Mrs. Baker which is needed for the Option to Purchase.

Alicia Corder gave the clerk notes. Mrs. Corder advised Council that Town Hall renovations have been completed. The total cost of renovations was \$585.67 for materials and \$400.00 for labor for a total of \$985.67.

The Library Agreement has been signed by Mayor Bowman and executed.

The park surveillance system is now up and running. We've had one case of vandalism on the cameras by a 13 year old juvenile. The vandalism was caught on the camera that was damaged. The cost to replace the camera (\$250.00) and labor to install (\$150.00) will be \$400.00. A report was made with the Jackson County Sheriff Dept. A no trespass has been issued against the perpetrator, his brother (who was present at the incident) and his mother (who was witness to his prior vandalism of a park bench the week before). Community Service was suggested by Mayor Bowman. Attorney Little stated it would be a conflict of interest to have him clean the park due to the no trespass. The Council agreed. Further action will be conducted by the Jackson County Sheriff's Office and the Council will be updated when the case proceeds.

Mr. Stanton, of the Chipola Historical Society representing Great Oaks would like to have Council tour Great Oaks prior to the August 8, 2017 Council Meeting. Mrs. Corder stated she asked Mr. Stanton if it would be possible for the Town to use Great Oaks for the annual Christmas social. Mr. Stanton stated he would be honored to open Great Oaks to the Town of Greenwood for the 2017 Christmas social.

A motion to adjourn was made by Thomas Andreasen. Second by Mamie Vann. Vote called. Andreasen – Yes. Vann – Yes. Passed. Meeting adjourned at 7:02PM. The next regular meeting of the Town Council will be held on August 8, 2017 at 6:30 PM.

Respectfully submitted,

Lisabeth Beutler
Deputy Clerk

Approved 8th day of August 2017

Mamie M. Vann
Mamie M. Vann, Chairperson