

MINUTES OF THE REGULAR MEETING
OF THE GREENWOOD TOWN COUNCIL
GREENWOOD, FLORIDA
March 14, 2017

The Town Council of the Town of Greenwood, Florida met in a regular session in the Greenwood Town Hall at 6:30 p.m. on the 14th day of March, 2017. The place, time, and date here-to-fore established for the holding of such meetings.

Mayor Phyllis Bowman called the meeting to order.

Everyone present stood for the Pledge of Allegiance to the flag. Mayor Bowman asked all present for a moment of silence in honor of our first responders.

The following answered present to roll call:

Mayor, Phyllis Bowman	Council Member, Mamie Vann
Alicia Corder, Town Clerk	Council Member, Thomas Andreasen
Council Member, Bryan Johnson	George Little, Attorney
Lisabeth Beutler, Deputy Clerk (Absent)	

The Town Clerk declared a quorum present.

Others Present: Diane Blakely, Albert Lane, Brook Bowman, Cindy Fitzgerald, Ruth Craven, Holly Ness, Suzanne NeSmith, Twanna Dunaway, Matt Matthews, Wesley Mickel, Steven Green, Chris Johnson, Danny Gilley, Rev. Blanche Godwin, Jerome Godwin, Fredrick Roulhac, Angela Bowers

Mr. Steven Green, with Carr Riggs Ingram-CPA, presented the 2016 Financial Statements to the Council. Mr. Green stated the Financial Statements received an unmodified/unqualified opinion, which is the best opinion that can be given to an audit. Mr. Green reviewed the General Governmental fund and reported that the fund balance increased by \$9,000 and has a current balance of approximately \$195,000 at the close of the fiscal year. The General fund was within budget. The Enterprise fund, which includes Water and Garbage service, has maintained a healthy balance sheet. There was a net operating loss of approximately \$67,000, which included a booked depreciation of \$61,000. Since depreciation is a non cash item, the actual loss would be around \$6,000. Mr. Green said that the Town could do a rate study to determine if an adjustment is necessary to ensure the fund can stand on its own. Overall, Mr. Green stated that the overall financial of the Town is healthy. A review of the Internals Controls shows that the Town has continued to have the findings related to segregation of duties and preparation of the financial statements. A new finding (16-01) was noted for the 2016 audit. This was a result of prior year receivables not being properly recorded in the accounting system. An adjusting journal entry was done to move the accounts receivables accrued after September 30, 2016. The Town Clerk will ensure that all revenue is posted correctly. Mrs. Corder stated that an effort will be made to correct Finding 05-01 as it relates to segregation of duties by implementing an Accounting Policies and Procedures manual. A motion to approve the Financial Statements for Fiscal Year 2015-2016 as presented was made by Thomas Andreasen. Second by Mamie Vann. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed

Mrs. Brook Bowman presented to the Council the recommendations made by the Planning Commission in regards to the development order submitted by Jennifer Neto for Chipola Divers. There were several conditions outlined in the recommendation that addressed public safety. Mrs. Bowman said the Planning Commission has no objection to proceed with approval of the development order as long as the conditions are met and Chipola Divers makes application for a land use variance in order to operate a commercial business at 5010 Fort Road. Mrs. Corder requested Mr. Little, Town Attorney, to prepare an outline of the requirements for processing a land use variance. These requirements will be presented to Mrs. Neto. A motion to accept the recommendation of the Planning Commission with the required stipulations and move forward with the land use change was made by Mamie Vann. Second by Bryan Johnson. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed

Mr. Danny Gilley addressed the Council regarding property he owns at 4113 Bryan Street. Mr. Gilley presented a recent survey that shows the house sits on a designated street for the Town of Greenwood. The survey also shows a block building that is located on a portion of the property owned by Great Oaks. This survey is in agreement with the official Platt map on file at the Courthouse for the Town of Greenwood. The road is located between his property and Great Oaks (4133 Bryan St). Mr. Gilley requested input from the Council for possible solutions in resolving this issue. There was discussion to possibly move the road. With no action taken at this time, the issue has been tabled. Mrs. Corder asked if the Council would like to proceed with having a survey done that would define the corporate limits and boundaries of the Town and streets. A current survey could clarify issues regarding property disputes, etc. No action will be taken at this time to have a survey conducted.

The Council was presented with the CDBG Purchasing policy, as well as two resolutions. These items were originally approved during a meeting held in August, 2016 but were not properly executed. The Town needs to re-adopt the Purchasing policy and resolutions in order to proceed with the CDBG awarded.

A motion was made to adopt the CDBG Purchasing policy by Bryan Johnson. Second by Mamie Vann. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed

A motion to adopt Resolution No. 2016-07 Protection of Individuals Engaging in Non-Violent Civil Rights Demonstrations was made by Bryan Johnson. Second by Mamie Vann. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed

A motion to adopt Resolution No. 2016-08 supporting Affirmative Action was made by Thomas Andreasen. Second by Mamie Vann. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed

Attorney George Little advised there are no pending legal issues. Mr. Little said that he was asked to research the Land Development Regulations as it relates to request for demolition. He stated that FS 380.04 defines what is a demolition and a development order would be required. Mr. Little said that he made a note of Mrs. Corder's request regarding the Land Use change for Chipola Divers and will respond to Mrs. Corder with the guidelines, etc. Mr. Little reviewed some of the legislative issues on the agenda for the state lawmakers. One of the most crucial issues is House Bill 17. If this bill is passed, it would limit self-government of local municipalities. Mrs. Corder said there is material available at Town Hall for people who are interested in contacting their state representatives to oppose HB 17.

A motion to Approve the Minutes and Financials for February 2017 was made by Mamie Vann. Second by Thomas Andreasen. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed. Mrs. Corder presented the Council with an upcoming CD that has matured. There is a potential that interest rates may increase but at this time the CD will be rolled over for 6 months.

Alicia Corder gave clerk notes. The first item discussed was in regards to upcoming events planned at the Community Park. Mayor Bowman said the activities will be geared towards children and the dates would revolve around the farmer's market days to help increase the flow of people to the park. Mayor Bowman said a recreational committee will be set up to help coordinate these activities. The Council was supportive and in agreement to proceed with the planned activities. Mr. Fredrick Roulhac requested to address the Council regarding one of the dates that have been scheduled in the Park. Mr. Roulhac stated that he had called Town Hall to see if May 20, 2017 was open and if he could reserve the date for Greenwood Chapel A.M.E. Church. Originally, Mr. Roulhac was told the day was available but when he called back to confirm he was informed that the Town had scheduled May 20, 2017 for a community potluck dinner. Council Member Vann stated that since Mr. Roulhac was initially told the Park was available he should be allowed to reserve that date. Council was in agreement to allow Mr. Roulhac to reserve the Park for his church. The next item discussed was the approval by the Jackson County Board of County Commissioners to allow the JC Library to set up library services at Town Hall. The start-up is pending approval of the Interlocal Agreement between the JCBOCC and the Town. The attorney for the County will draft an agreement and forward to Mr. Little for review. The next item discussed was the Garbage surveys that were sent out at the end of January 2017. Out of approximately 270 surveys sent, 150 surveys were returned. There were 75 ballots saying No and 75 ballots saying Yes. The floor was opened to discussion and several individuals present said they felt the service should stay the same. The cost of maintaining the current service versus curbside service would be relatively the same. After further discussion the Council was in agreement to table the issue and hold a public workshop that would be scheduled at a later time.

A motion to adjourn was made by Mamie Vann. Second by Thomas Andreasen. Vote called. Vann – Yes. Johnson – Yes. Andreasen – Yes. Passed. Meeting adjourned at 8:03 PM. The next regular meeting of the Town Council will be held on April 11, 2017 at 6:30 PM.

Respectfully submitted,



Alicia L. Corder
Town Clerk

Approved 11 day of April, 2017



Chairperson