

MINUTES OF THE REGULAR MEETING
OF THE GREENWOOD TOWN COUNCIL
GREENWOOD, FLORIDA

June 13, 2017

The Town Council of the Town of Greenwood, Florida met in a regular session in the Greenwood Town Hall at 6:30 p.m. on the 13th day of June, 2017. The place, time, and date here-to-fore established for the holding of such meetings.

Mayor Phyllis Bowman called the meeting to order.

Everyone present stood for the Pledge of Allegiance to the flag Mayor Bowman asked all present for a moment of silence in honor of our first responders.

The following answered present to roll call:

Mayor, Phyllis Bowman
Alicia Corder, Town Clerk
Lisabeth Beutler, Deputy Clerk
George Little, Attorney

Council Member, Mamie Vann
Council Member, Thomas Andreasen
Council Member, Bryan Johnson

The Deputy Clerk declared a quorum present.

Others Present: Brook Bowman, Albert Lane, Wesley Mickel, Lillian Blighton, Twanna Basford Dunaway, Matt Matthews, Ann Bryan, James Bradley, Jim Bradley Jr., Bill Stanton, Mary Gavin

Mary Gavin from USDA came and presented to the Council the Letter of Conditions for the new well project. Ms. Gavin stated that the funds are not yet available but she now has the authorization to issue the Letter of Conditions. The loan amount will be \$200,000 and the grant amount is \$561,325.00. Ms. Gavin explained the probable time line and requirements. The Town will proceed accordingly.

Resolution 2017-04 A resolution of the Town Council of the Town of Greenwood authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, construction, enlarging, improving and/or extending its water system facility to serve an area lawfully within its jurisdiction to serve was put before Council. Mayor Bowman verified the repayment amount due by the Town annually. Mrs. Corder advised that with the reserves, loan repayment and short lived asset reserve, together the loan repayment monthly would be \$890.00 for an annual amount of \$10,648.00. A motion to approve Resolution 2017-04 was made by Mamie Vann. Second by Thomas Andreasen. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed.

Next on the agenda was the Option to Purchase property needed for the new well project. Mayor Bowman approached Mr. Shannon Williams and Mrs. Delane Baker about purchasing an acre of land for this purpose. Both have agreed to sell to the Town an acre of land. Mr. Williams has agreed to a price of \$5000.00 and Mrs. Baker has agreed to a price of \$3200.00. After a brief discussion the Council recommended that we approach Mrs. Baker with an Option to Purchase. Mr. Williams will also be contacted regarding an Option to Purchase.

Bill Stanton, with the Chipola Historical Society came before Council in regards to the water bill for May 2017 in the amount of \$955.90 for Great Oaks. The high billing is due to a large water leak that was discovered behind the main building. Mr. Stanton explained the Chipola Historical Society has paid the utilities for Great Oaks since October 2013 and has never used the trash facility. Mr. Stanton was informed that garbage service is a mandatory service. The Chipola Historical Society has now obtained a grant to purchase the property from Harding University. Mr. Stanton is requesting that the Town Council forgive the high bill for this month as a courtesy. Mr. Stanton stated they are a nonprofit organization. After further discussion the Council determined that Mrs. Corder will calculate the electric usage for the wells and provide an average bill for the Council to review at the next Town Council meeting.

Mr. Stanton asked if it would be a conflict of interest to have James Bradley repair the water leak on his own time. Mr. Bradley was present and stated it would be fine with him to repair the leak if the Council has no objection. The Council was in agreement with this arrangement.

The revised agreement regarding Library Services between the Town of Greenwood and Jackson County was presented to Council. Attorney George Little has reviewed the changes and is satisfied with the revisions. A motion to approve the revised agreement regarding Library Services between the Town of Greenwood and Jackson County as presented was made by Bryan Johnson. Second by Mamie Vann. Vote called. Johnson – Yes. Vann – Yes. Andreasen – Yes. Passed.

Matt Matthews spoke to council regarding their concerns about the liability insurance for the Boy Scout Charter. Mr. Matthews explained that the \$40.00 charter fee covers liability insurance. The Boy Scouts of America is a federally chartered organization, one of only 3 in the United States. There are 300,000 scouting units all covered by the Boy Scouts general liability clause. After a lengthy discussion, a new motion was made by Mamie Vann to approve the \$40.00 fee for a Boy Scout Charter which covers the liability insurance and hold the meetings temporarily at Town Hall, with the stipulation that the town can withdraw at anytime and the charter members follow the policies and procedures established for the town. Second by Bryan Johnson. Vote called. Vann – Yes. Johnson – Yes. Andreasen – Yes. Passed.

The training on the startup for the generator at Well #2 was the next agenda item. Mayor Bowman requested that all members of the Council, as well as herself and all employees, be trained in the emergency startup of the generator. Council members Bryan Johnson and Thomas Andreasen volunteered and will be trained on the start up by James Bradley.

The Town Hall renovation was the next agenda item in regards to the historical integrity of the building with the removal of the safe, Rubin Acosta, a State of Florida Historical Preservationist and his team, came and inspected Town Hall, which included the old post office portion as well as the original Pure Oil building. The Council building (old post office) has had too many changes made since its use as a post office so it is not eligible for historical grant funding. The Town Hall bldg (old Pure Oil and bank) is eligible. The exterior of the building still holds the integrity of the Pure Oil station but the conversion to the bank has no impact on the historical value. It is the opinion of Mr. Acosta that the safe can be removed and will not affect the Town from receiving historical grant funding in the future. A motion to approve the removal of the safe was made by Thomas Andreasen. Second by Bryan Johnson. Vote called. Andreasen – Yes. Johnson – Yes. Vann – Yes. Passed.

Next on the agenda was a personnel matter. Each Council member received a letter individually from Mayor Bowman on this issue. A motion to accept the letter as written and accept Mayor Bowman's recommendation was made by Mamie Vann. Second by Bryan Johnson. Vote called. Vann – Yes. Johnson – Yes. Andreasen – No. Passed

Attorney Little gave updates on legals. Mr. Little has filed the Code Enforcement lien against the property located at 5163 Smith Street as requested.

A motion to Approve the Minutes for the May 9, 2017 Council meeting, May 9, 2017 Code Enforcement Hearing and the corrected May 24, 2017 Special Council Meeting as well as the financials for May 2017 was made by Bryan Johnson. Second by Mamie Vann. Vote called. Johnson – Yes. Vann – Yes. Andreasen – Yes. Passed.

Mrs. Corder gave Clerk Notes. Our CDBG Grant requires that we advertise for proposals for administrative and engineering services. Sealed bids are required to be submitted by July 5, 2017. The bids will be opened on that day. A ranking committee of 3 to 5 members is required for the purpose of ranking the bids. The members of this committee will be Alicia Corder, Phyllis Bowman and Bryan Johnson. A date will be determined for this ranking before the July 11th Council meeting.

We have several pieces of equipment in need of repair at our maintenance yard. Mrs. Corder would like the Council to authorize overtime, if needed, for James Bradley to repair the equipment. It will be more cost effective to have Mr. Bradley repair the equipment than to send it out for repair. A motion authorizing overtime, if needed, for James Bradley to repair our lawn equipment was made by Bryan Johnson. Second by Mamie Vann. Vote called. Johnson – Yes. Vann – Yes. Andreasen – Yes. Passed.

A motion to adjourn was made by Thomas Andreasen. Second by Bryan Johnson. Vote called. Andreasen – Yes. Johnson – Yes. Vann – Yes. Passed. Meeting adjourned at 7:55PM. The next regular meeting of the Town Council will be held on July 11, 2017 at 6:30 PM.

Respectfully submitted,

Lisabeth Beutler
Deputy Clerk

Approved 11th day of July, 2017

Mamie M Vann
Mamie M. Vann, Chairperson