

MINUTES OF THE REGULAR MEETING
OF THE GREENWOOD TOWN COUNCIL
GREENWOOD, FLORIDA
August 8, 2017

The Town Council of the Town of Greenwood, Florida met in a regular session in the Greenwood Town Hall at 6:30 p.m. on the 8th day of August, 2017. The place, time, and date here-to-fore established for the holding of such meetings.

Mayor Phyllis Bowman called the meeting to order.

Everyone present stood for the Pledge of Allegiance to the flag. Mayor Bowman asked all present for a moment of silence in honor of our military.

The following answered present to roll call:

Mayor, Phyllis Bowman	Council Member, Mamie Vann
Alicia Corder, Town Clerk	Council Member, Thomas Andreasen
Lisabeth Beutler, Deputy Clerk	Council Member, Bryan Johnson
George Little, Attorney	

The Clerk declared a quorum present.

Others Present: Brook Bowman, Albert Lane, Lillian Blighton, Twanna Basford Dunaway, Bobby Lee, Matt Matthews, Joyce Cooper, Diane Blakely, Suzanne M. NeSmith

Mayor Phyllis Bowman, on behalf of the Council presented Ms. Joyce Cooper, daughter of Christine Long a proclamation honoring Ms. Long on the occasion of her 100th birthday. Ms. Cooper thanked the Mayor and Town Council, on behalf of her mother and all of her family, for honoring her mother.

A motion to approve the minutes and financials for July 2017 as presented was made by Mamie Vann. Second by Thomas Andreasen. Vote called. Vann – Yes. Andreasen – Yes. Johnson – Yes. Passed.

Our next agenda item is Resolution 2017-05 A Resolution of the Town of Greenwood, Florida, Jackson County, Florida, expressing a strong opposition to the issuance of a permit by the Florida Department of Environmental Protection for a proposed exploratory well and deep injection waste disposal well to be placed at the existing Waste Management, Springhill Regional Landfill located in Campbellton, Florida. Mayor Bowman read the Resolution in its entirety to Council and guests. A motion to approve Resolution 2017-05 with corrections was made by Thomas Andreasen. Second by Bryan Johnson. Vote called. Andreasen – Yes. Johnson – Yes. Vann – Yes. Passed.

Next on the agenda was Chipola Divers. Mrs. Neto feels that the business falls under our Land Development Regulations (LDR), Section 4-1.7 (C) Home Office of Convenience. As suggested at the July 11, 2017 Council meeting, a Planning Commission meeting was held on August 3, 2017 to address the matter. All sub-sections were addressed. Brook Bowman, on behalf of the Planning Committee came before Council with their findings. It was a unanimous vote that Chipola Divers does not meet all qualifications for a Home Office of Convenience. Attorney George Little stated the next step is to inform Chipola Divers that they must comply with the land use change in order to continue to have the business at the residence. Mrs. Corder, Town Clerk, suggested we allow 30 days for Mrs. Neto to comply. A motion to accept the Planning Committee's findings was made by Bryan Johnson. Second by Mamie Vann. Vote called. Johnson – Yes. Vann – Yes. Andreasen – Yes. Passed

Our next agenda item is the request for approval of CDBG Grant # 17DB-OL-02-41-02-N21. This is the \$600,000.00 CDBG Grant. The Council must formally accept the Sub-grant Agreement. A motion to formally accept the \$600,000.00 CDBG Grant was made by Mamie Vann. Second by Bryan Johnson. Vote called. Vann – Yes. Johnson – Yes. Andreasen – Yes. Passed.

Next on the agenda is the request for approval of CDG Engineering for the CDBG Grant No. 17DB-OL-02-41-02N21. We received only one RFP for engineering services. CDG assisted in the preparation of the grant application by providing engineered plans for the project. CDG submitted a bid of \$34,000.00 for engineering services which falls within the parameter of the CDBG guidelines. It is the recommendation of Mrs. Corder to accept CDG Engineering for the submitted contract amount of \$34,000.00. A motion to approve CDG Engineering for engineering services was made by Thomas Andreasen. Second by Bryan Johnson. Vote called. Andreasen – Yes. Johnson – Yes. Vann – Yes. Passed.

Councilman Thomas Andreasen brought before Council a request for the use of the Town of Greenwood ball field as a site for a medical emergency landing zone for the Jackson County Fire Rescue helicopter. Mr. Andreasen stated that having a designated place for emergency rescue to land in Greenwood would help to save lives by cutting down on transport time in an emergency. Mr. Andreasen stated that legally they may land anywhere but they would like a designated area in the Town of Greenwood. The helicopter would only be on the ground approximately 10 minutes for each rescue. Mr. Andreasen is trying to coordinate a test landing for the Council and possibly participate at our Emergency Preparedness Day on September 16, 2017. He will update Council at the next Council Meeting.

Our next agenda item is a request for a designated transfer fee of \$35.00 for the Water Utility Account. This transfer fee would be a reduced fee for existing customers in good standing and who desire to transfer an account to a new dwelling and retain the same customer name. It will also be the fee for the transfer of an account from a deceased family member's name whose relationship involves grandparent, parent or child exclusively. No fee will be assessed to a surviving spouse, living at the same residence. Accounts where the customer is deceased must be closed or transferred within ninety (90) days. A motion to approve the new transfer fee of \$35.00 and all conditions described above was made by Bryan Johnson. Second by Mamie Vann. Vote called. Johnson – Yes. Vann – Yes. Andreasen – Yes. Passed

Attorney Little gave updates on legals. Mr. Little has no legals pending at this time. Mr. Little briefly went over current changes in Florida laws concerning cell phone towers. He also advised of a U.S. Circuit Court of Appeals determined that anyone may record a municipal meeting. This does not fall under state law on recording conversations.

Alicia Corder gave the clerk notes. Mrs. Corder provided Council with an Accounting Policies & Procedures Manual for their review. This policy and procedure manual provides segregation of duties and responsibilities between the Town Clerk and Deputy Clerk. Mrs. Corder would like the Council to review and provide input at the September 12, 2017 council meeting.

Mrs. Corder is requesting that Council consider repairs and upgrades needed at the maintenance yard storage shed and bathroom. Mrs. Corder will provide a list of repairs and estimated costs to Council at the September 12, 2017 council meeting.

The elevated tank will be offline for a tank washout from Thursday August 10, 2017 to Saturday August 12, 2017. Once all required water samples are cleared the tank will be brought back online.

A motion to adjourn was made by Mamie Vann. Second by Bryan Johnson. Vote called. Vann – Yes. Johnson – Yes. Andreasen – Yes. Passed.


Meeting adjourned at 7:15PM. The next regular meeting of the Town Council will be held on September 12, 2017 at 6:30 PM.

Respectfully submitted,



Lisabeth Beutler
Deputy Clerk

Approved 14th day of Sept, 2017



Mamie M. Vann, Chairperson