

Charter

SECTION I. EXISTENCE. That municipal corporation known as the Town of Greenwood, established by Section 1 of Chapter 12779, Laws of Florida, Special Acts of 1927, as amended by Chapter 57-1344, Laws of Florida, Special Acts of 1957, shall continue its existence with the territorial limits previously established.

SECTION II. POWERS. The Town of Greenwood shall have all governmental, corporate and proprietary powers to enable it to conduct municipal government, perform municipal functions and render municipal services, and may exercise any power for municipal purposes except as otherwise provided by law.

SECTION III. TOWN COUNCIL. There shall be a Town Council for the Town of Greenwood consisting of three members in which all powers of the Town shall be vested. The members of the Town Council shall be elected by the qualified electors of the Town of Greenwood.

SECTION IV. MAYOR. There shall be a Mayor of the Town of Greenwood who shall be the Chief Executive Officer of the Town and who shall see that all ordinances of the Town are enforced. The Mayor shall be elected by the qualified electors of the Town of Greenwood. The Mayor shall preside at all meetings of the Town Council and shall be recognized as the head of the Town government for ceremonial purposes, purposes of military law, and the service of process upon the Town. The Mayor shall represent the Town in agreements with or certifications to other governmental entities and shall execute contracts, deeds, and other documents as directed by the Town Council on behalf of the Town.

SECTION V. TERM OF OFFICE. The Mayor and all members of the Town Council shall hold office for staggered terms of four years. Regular elections of the Town of Greenwood shall be held biennially on even numbered years on the first Monday in June. All officers shall hold office respectively until their successors have been elected or appointed and have qualified for office. Two Town Council members shall be elected to four year terms biennially on even numbered years, the first Monday in June and each four years thereafter.

SECTION VI. ELECTION PROCEDURES. Municipal elections and voting on municipal issues may be conducted by paper ballot, whether or not used in conjunction with an electronic or electromechanical vote tabulation voting system, or by any other method as established by ordinance. County, State, Federal and other non-municipal issues shall be conducted in compliance with applicable State and Federal law. The Town Council shall by ordinance establish procedures for the qualification of electors and the qualification of candidates for office. The Town Council shall by ordinance establish procedures for determination of vacancies in office and appointment of replacements for vacancies of elected officials. The Town Council shall by ordinance establish procedures for vote recounts. The Town Council may call special elections for any reason not inconsistent with the provisions of this Charter or general law.

SECTION VII. TOWN CLERK AND ATTORNEY. The Town Council shall employ a Town Clerk who shall be the ex officio Clerk of the Town Council and Town Attorney, duly licensed to practice law in Florida, who shall serve at the pleasure of the Town Council and who shall perform such duties as may be required by the Town Council. The compensation of the Town Clerk and Town Attorney shall be determined by the Town Council.

SECTION VIII. EMPLOYEES, CIVIL SERVICE. The Town Council may employ additional agents or employees and shall compensate them for their services. There shall be a civil service system for said agents or employees and the Town Council shall within one year of the adoption of this charter enact any ordinances necessary to fully implement the civil service principles mandated by this charter.

The civil service system shall provide for qualifications for employment by the Town and shall certify personnel for employment, dismissal and compensation. Such certification shall be solely on the basis of merit and qualifications. The civil service system should:

- (a). Attract and retain employees of the highest caliber.
- (b). Select those employees based on ability, experience, training, character and physical fitness without regard to race, color, political affiliation, creed, religion, sex or national origin.
- (c). Compensate each employee by payment of a fair and competitive wage for work performed.
- (d). Make prompt and appropriate adjustments of any complaints which may arise.
- (e). Encourage employee participation in the establishment of Town Personnel Policies.

SECTION IX. MEETINGS. The Town Council shall sit at regular meetings on a monthly basis the second Tuesday of each month at 6:30 p.m. at the Town Hall and may hold special meetings at any time upon call of the Mayor.

SECTION X. SEVERABILITY. If any section or part of this charter is held or declared by a court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining valid sections and parts of this charter, it being the express intent of the citizens of the Town of Greenwood that any such invalid sections or parts did not induce the ratification of this charter by them and the remaining valid sections and parts of this charter would have been ratified without such invalid sections or parts.

SECTION XI. REPEALER, TRANSITION. All provisions of the Charter of the Town of Greenwood referred to in Section I, above, with the exception of Section I of said Charter are hereby repealed. All ordinances in effect upon adoption of the Charter shall remain in full force and effect, to the extent that they are not inconsistent with this Charter, until amended or repealed. Elected officers shall continue to hold their offices for the term prescribed by the Charter of the Town in effect on the date of their election, except that vacancies in office shall be determined and filled provided in this charter. Existing rights, obligations, duties and relationships of the Town shall pass to and be vested in the Town as continued under this Charter unaffected. Existing debts and obligations of the Town shall be binding upon the Town as continued by this Charter.

SECTION XII. EFFECTIVE DATE. This Charter shall become effective as provided by law.